

The City of ST. Charles Sales Tax Procedure

- 1) The Illinois Department of Revenue tax exempt form will be included in all R.F.Ps, R.F.Qs and formal bids. It will also be made available (at the office of Purchasing) for contractors working on behalf of the city.
- 2) Contractors will be required to sign the issued to, company name, date, project and dates valid. A copy of this form will be kept at the office of purchasing.
- 3) It is the purpose of this procedure to decrease a projects cost by allowing contractors (working for the city) to purchase goods and to not be charged tax. This savings would be expected to be passed on to the City thus, saving monies for the tax payers of this community.



Illinois Department of Revenue

Office of Local Government Services
Sales Tax Exemption Section, 3-520
101 W. Jefferson Street
Springfield, IL 62702
217 782-8881

January 2, 2010

CITY OF ST CHARLES
DIRECTOR OF FINANCE
TWO EAST MAIN ST
ST CHARLES IL 60174

Effective January 1, 2010, we have renewed your governmental exemption from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax, as required by Illinois law.

We have issued the following new tax exemption identification number:

E9996-0680-06

TO
CITY OF ST CHARLES
of
ST CHARLES, IL

The terms and conditions governing use of your exemption number remain unchanged.

Office of Local Government Services
Illinois Department of Revenue

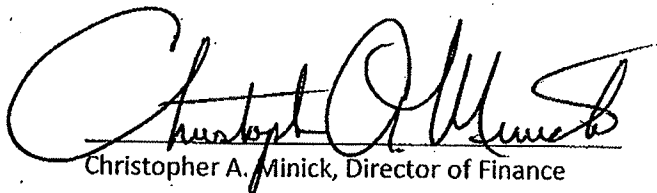
Issued To: _____

Company: _____

Date Issued: _____

Project: _____

Dates Valid: _____


Christopher A. Minick, Director of Finance

STS-70 (R-2/98)
IL-492-3524
10-0001268

**ASPHALT
PROPOSAL FORM**

<u>TYPE OF MATERIAL</u>	<u>QUANTITY</u>	<u>PRICE PER TON</u>
Surface Mix*	1,000 Tons	\$ _____
B.A.M./Binder	500 Tons	\$ _____
Cold Mix (Silo-warm all year)	50 Tons	\$ _____
U.P.M.	50 Tons	\$ _____
T.A.C.	5 Gal. Pail	\$ _____
Dumping fee (per ton) for old asphalt brought in for recycling.		\$ _____
Dumping fee (per ton) for old concrete brought in for recycling.		\$ _____

* Must meet specifications of "Standard Specifications for Road and Bridge Construction" Department of Transportation of the State of Illinois.

ALL PRICES ARE FIRM THROUGH APRIL 30, 2014.

Location of Mixing Plant:

I propose to furnish the City of St. Charles bituminous material at above prices (F.O.B. mixing plant) for the 2013/14 Construction Season, and in accordance with conditions outlined in the enclosed documents.

I certify that this Proposal has been arrived at independently and has been submitted without collusion with any vendor of materials of supplies.

COMPANY

ADDRESS

CITY, STATE, ZIP

TELEPHONE

SIGNATURE OF AUTHORIZED AGENT

TERMS AND CONDITIONS

Supplier is to write the "same" in the spaces provided, if supplier agrees to the City's terms and conditions. If the supplier wishes to take exception to the terms and conditions, he must explain his exceptions. For the last item, complete your requirements.

PLANT HOURS OF OPERATION (MINIMUM):

Monday - Friday (Except Holidays)
7:00 a.m. - 3:30 p.m.

COLD MIX TO BE AVAILABLE HEATED AND
STORED IN A SILO YEAR ROUND (WHILE
THE PLANT IS OPEN FOR BUSINESS)

THE CITY OF ST. CHARLES WILL BE
PROVIDED THE ASPHALT MIX OF ITS
CHOICE ON A "FIRST COME, FIRST SERVE"
BASIS, AS PER HOW THE CITY'S TRUCK IS
LINED UP. THE CITY SHALL NOT GIVE UP
ITS PLACE IN LINE IN ORDER THAT ANY OTHER
TRUCK NOT ALREADY AHEAD OF THE CITY'S
TRUCK IN LINE CAN BE SERVED BEFORE
THE CITY'S TRUCK.

ADVANCE NOTICE REQUIRED FOR EARLY OR
LATE LOADING FOR PICK UP.

RBW:cjb

ASHPALT

**ASPHALT
PROPOSAL FORM**

<u>TYPE OF MATERIAL</u>	<u>QUANTITY</u>	<u>PRICE PER TON</u>
Class 1 Bituminous*	500 Tons	\$ _____
Modified Surface* SURFACE MIX	1,000 Tons	\$ _____
B.A.M./Binder	500 Tons	\$ _____
Driveway Mix	100-200 Tons	\$ _____
Cold Mix (Silo-warm all year)	50 Tons	\$ _____
Sand Mix	50 Tons	\$ _____
Fine Mix	50 Tons	\$ _____
Dumping fee (per ton) for old asphalt brought in for recycling.		\$ _____
Dumping fee (per ton) for old concrete brought in for recycling.		\$ _____

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